

AGENDA
TIMBER LAKE CITY BOARD
REGULAR MEETING
MAY 8, 2024
6:00 PM
CITY FINANCE OFFICE

	<i>Tentative Time for Agenda Item</i>
1. Call to Order & Roll Call	6:00 PM
2. Declaration of Conflict of Interest	
3. Approval of Meeting Agenda	6:02 PM
4. Public Forum and Visitors (*)	6:05 PM
5. Approve Minutes of Last Meeting (April 10, 2024)	6:10 PM
6. Financial Report	6:15 PM
A. Reconciliation Report – Checking (April)	
B. Cash Flow Report (April)	
C. Quarterly Financial Reports (First Quarter)	
D. Annual Report (2023)	
7. Claims/Accounts Payable & Payroll (April)	6:30 PM
8. Old Business	6:35 PM
A. Ordinance: Revision of Sales Tax Code Set 8.0102	
B. Right-of-Way Easement (Timber Lake & Area Development Corporation)	
11. Adjourn	6:40 PM

SDCL 1-25-2 (sections 1-6) allows a majority of the body present to vote to close a meeting when discussion revolves around 1) personnel; 3) legal matters; 4) contract negotiations; 5) marketing or pricing strategies; or 6) public safety as listed in 1-27-15(8) or (17). Meetings may also be closed for certain economic development matters (SDCL 9-34-19).

(*) The Public Forum and Visitors section offers the opportunity for anyone not listed on the agenda to speak to the Board concerning important topics. The time will be limited to 5-minutes. No action will be taken on items not on the agenda.

POSTED: Tuesday, May 7, 2024; 6:10 PM

SENT TO *TIMBER LAKE TOPIC* & CITY ATTORNEY: Tue 5/7/2024 6:08 PM

POSTED TO WEBSITE: Tuesday, May 7, 2024; 6:15 PM

AGENDA
TIMBER LAKE CITY BOARD
REGULAR MEETING -- REORGANIZATION
MAY 8, 2024
6:45 PM
CITY FINANCE OFFICE

- | | <i>Tentative Time for Agenda Item</i> |
|--------------------------------------------------------------------------------------------------|---------------------------------------|
| 1. Oath of Office – Elected Officials | 6:45 PM |
| A. Brent Biegler | |
| B. Tanner Kraft | |
| 2. Call to Order & Roll Call | 6:50 PM |
| 3. Declaration of Conflict of Interest | |
| 4. Approval of Meeting Agenda | 6:55 PM |
| 5. Organization of 2024-2025 City Board of Trustees | 7:00 PM |
| A. Appointment of Trustee to Vacant Position & Oath of Office | |
| B. Election of Board President (SDCL 9-7-5) | |
| C. Election of Board Vice President | |
| D. Designate Official Signatories – Checking & Savings Account; Safety Deposit Box (SDCL 9-23-3) | |
| E. Designate Official Financial Depository (SDCL 9-22-6) | |
| F. Designate Official Newspaper (SDCL 9-12-6) | |
| G. Designate Official City Attorney | |
| H. Designate Official Airport Manager | |
| I. Designate Board of Equalization Representative | |
| J. Designate Street Maintenance Representative (SDCL 31-13-1.3) | |
| K. Designate Official Single Audit Accountable Official (OMB; COFAR) | |
| L. Designate Official Single Audit Liaison (OMB; COFAR) | |
| M. Approve Volunteers (Storm Watchers, Recreational, Miscellaneous) | |
| N. Approve Volunteer Fire Department 2024-2025 Roster | |
| 6. NEW BUSINESS | 7:15 PM |
| A. Community Website (Timber Lake & Area Development Corporation) | |
| B. Dewey County Emergency Management (Della Dearborn) | |
| C. Community Support – Fuel for Swimming Lessons (Amanda Hermes) | |

- D. Bid Notice – Hay Grounds
- E. Bid Notice – Land Lease (Block 9 Lot 4)
- F. Building Permit (Telecom Hut, CRST Telephone Authority)
- G. 6th & B Streets (New Hope Church, Pastor Bryce Schaffer)
- H. Personnel Policy Manual (Review & Approval)

7. Department Reports

- A. Custodial (Char Boysen) 7:30 PM
- B. Maintenance (Jerimiah Garon) 7:35 PM
 - i. Streets
 - ii. Water
 - iii. Sewer
 - iv. Landfill
 - v. Park
 - vi. Other Matter(s)
- C. Law Enforcement (Sheriff Arpan) 7:50 PM
 - i. Law Enforcement Activity Report (April)
- D. Finance (Karla Nordyke) 8:05 PM
 - i. Project(s) Funding & Next Steps – Update
 - ii. Delinquent Accounts

8. Schedule Next Meeting 8:10 PM

9. Adjourn 8:15 PM

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