

AGENDA
TIMBER LAKE CITY BOARD
REGULAR MEETING
MAY 8, 2023
6:00 PM
CITY FINANCE OFFICE

	<i>Tentative Time for Agenda Item</i>
1. Call to Order & Roll Call	6:00 PM
2. Declaration of Conflict of Interest	
3. Approval of Meeting Agenda	6:02 PM
4. Public Forum and Visitors (*)	6:05 PM
5. Approve Minutes of Last Meeting (April 10, 2023)	6:10 PM
6. Financial Report	6:15PM
A. Reconciliation Report – Checking (April)	
B. Cash Flow Report (April)	
C. Quarterly Reports – Budget v Actual Comparison (1 st Quarter 2023)	
D. Annual Report (2022)	
7. Claims/Accounts Payable & Payroll (April)	6:30 PM
8. Old Business	
A. Permits (Timber Lake & Area Development Corp.)	
i. Building Permit	
ii. Water Connection Permit	
iii. Sewer Connection Permit	
9. Adjourn	6:45 PM

SDCL 1-25-2 (sections 1-5) allows a majority of the body present to vote to close a meeting when discussion revolves around 1) personnel, 2) legal matters or 3) contract negotiations. Meetings may also be closed for certain 4) economic development matters (SDCL 9-34-19).

(*) The Public Forum and Visitors section offers the opportunity for anyone not listed on the agenda to speak to the Council concerning important topics. The time will be limited to 5-minutes. No action will be taken on items not on the agenda.

POSTED: Friday, May 5, 2023; 2:00 PM

SENT TO *TIMBER LAKE TOPIC* & CITY ATTORNEY: Fri 5/5/2023 1:52 PM

POSTED TO WEBSITE: Friday, May 5, 2023; 3:00 PM

AGENDA
TIMBER LAKE CITY BOARD
REGULAR MEETING -- REORGANIZATION
MAY 8, 2023
6:30 PM
CITY FINANCE OFFICE

- | | <i>Tentative Time for Agenda Item</i> |
|--|---------------------------------------|
| 10. Call to Order & Roll Call | 6:50 PM |
| 11. Declaration of Conflict of Interest | |
| 12. Approval of Meeting Agenda | 6:55 PM |
| 13. Organization of 2023-2024 City Board of Trustees | 7:00 PM |
| A. Appointment of Trustee to Vacant Position & Oath of Office | |
| B. Election of Board President (SDCL 9-7-5) | |
| C. Election of Board Vice President | |
| D. Designate Official Signatories (SDCL 9-23-3) | |
| E. Designate Official Financial Depository (SDCL 9-22-6) | |
| F. Designate Official Newspaper (SDCL 9-12-6) | |
| G. Designate Official City Attorney | |
| H. Designate Official Airport Manager | |
| I. Designate Board of Equalization Representative | |
| J. Designate Official Single Audit Accountable Official (OMB; COFAR) | |
| K. Designate Official Single Audit Liaison (OMB; COFAR) | |
| L. Approve Volunteers (Storm Watchers, Recreational, Miscellaneous) | |
| M. Approve Volunteer Fire Department 2023-2024 Roster | |
| 14. NEW BUSINESS | 7:10 PM |
| A. Community Support – Fuel for Swimming Lessons (Amanda Hermes) | |
| B. Building Permit (Kendra Enright) | |
| C. Policy Review/Update – Cell Phone Reimbursement | |
| D. Resolution #2023-05-01: Sewer Rates | |
| E. Ordinance #2023-05-01: Sewer Services (First Reading) | |
| F. Ordinance #2023-05-02: Water Services (First Reading) | |
| 15. Department Reports | |
| A. Custodial (Char Boysen) | 7:30 PM |

- i. Divider Replacement
- B. Maintenance (Jerimiah Garon) 7:35 PM
 - i. Streets
 - ii. Water
 - 1. Potential New Site for Water Tower (Discussion)
 - iii. Sewer
 - iv. Landfill
 - v. Park
 - vi. Other Matter(s)
 - 1. Equipment
 - 2. Roger Hieb – Probationary Status
 - 3. Fiber to the City Shop
- C. Law Enforcement (Sheriff Assman) 7:50 PM
 - i. Law Enforcement Activity Report (April)
- D. Finance (Karla Nordyke) 8:05 PM
 - i. Project(s) Funding & Next Steps – Update
 - ii. Training Request – SDML Human Resource & Finance Officer School
 - iii. Delinquent Accounts
- 16. Schedule Next Meeting 8:10 PM
- 17. Adjourn 8:15 PM

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