

**Municipality of Timber Lake, SD**

**Independent Auditor's Report  
and Financial Statements**

**For the Year Ended  
December 31, 2021**

# Municipality of Timber Lake, SD

## Table of Contents

---

	Page
<b>Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b> -----	1-2
<b>Schedule of Audit Findings</b> -----	3-4
<b>Independent Auditor’s Report</b> -----	5-7
<b>Financial Statements</b>	
<b>Government-Wide Financial Statements</b>	
Statement of Net Position – Modified Cash Basis -----	8
Statement of Activities – Modified Cash Basis -----	9
<b>Fund Financial Statements</b>	
<b>Governmental Funds</b>	
Balance Sheet – Modified Cash Basis -----	10
Statement of Revenues, Expenditures and Changes in Fund Balances – Modified Cash Basis-----	11-12
<b>Proprietary Funds</b>	
Statement of Net Position – Modified Cash Basis -----	13
Statement of Revenues, Expenses, and Changes in Fund Net Position – Modified Cash Basis -----	14
Statement of Cash Flows – Modified Cash Basis-----	15
<b>Notes to the Modified Cash Basis Financial Statements</b> -----	16-29
<b>Supplemental Information</b> -----	30
Budgetary Comparison Schedules – Modified Cash Basis – General Fund -----	31-32
Notes to Supplemental Information – Budgetary Comparison Schedule-----	33
Schedule of Changes in Long-term Debt-----	34
Schedule of the Municipality’s Proportionate Share of the Net Pension Liability (Asset) -----	35
Notes to Supplemental Information – Schedule of the Municipality’s Proportionate Share of the Net Pension Liability (Asset)-----	36
Municipal Officials-----	37



**Independent Auditor’s Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Board of Trustees  
Municipality of Timber Lake, South Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis of accounting financial statements of the governmental activities, the business-type activities, and each major fund of the Municipality of Timber Lake, South Dakota (Municipality), as of December 31, 2021, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Municipality’s basic financial statements and have issued our report thereon dated March 30, 2022.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Municipality’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Municipality’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Municipality’s financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Audit Findings, as items 2021-001 and 2021-002 to be significant deficiencies.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Municipality's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Municipality's Response to Findings

*Government Auditing Standards* requires the auditor to perform limited procedures on the Municipality's response to the findings identified in our audit. The Municipality's response to the findings identified in our audit are described in the Schedule of Current Audit Findings. The Municipality's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Municipality's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. As required by South Dakota Codified Law 4-11-11, this report is a matter of public record, and its distribution is not limited.

A handwritten signature in cursive script that reads "CIO of LLC".

Huron, South Dakota  
March 30, 2022

**Municipality of Timber Lake, SD**  
Schedule of Audit Findings  
December 31, 2021

---

**Schedule of Prior Audit Findings**

**Finding No. 2020-001**

Lack of segregation of duties (internal control)

A significant deficiency in the internal controls was noted due to a lack of segregation of duties for revenue, expenditures, payroll, and review of manual journal entries functions. This comment has not been corrected and is restated under current audit finding number 2021-001.

**Finding No. 2020-002**

Internal control over financial reporting

A significant deficiency in the internal control over financial reporting was noted due to the reliance on the auditors to prepare the financial statements which increases the likelihood that the financial statements could be misstated, and the error would not be detected. This comment has not been corrected and is restated under current audit finding number 2021-002.

**Schedule of Current Audit Findings**

**Finding No. 2021-001**

Lack of segregation of duties (internal control)

Criteria: A good system of internal control contemplates an adequate segregation of duties so that no one individual handles a transaction from its inception to its completion.

Condition: The Municipality has a limited number of office personnel and, accordingly, does not have adequate internal accounting controls in revenue, expenditures, payroll, and review of manual journal entries functions due to a lack of segregation of duties.

Cause: The finance officer processes all transactions from beginning to end, reconciles bank statements, and prepares financial statements.

Effect: There is an increase likelihood that fraud or errors could occur and not be detected in a timely manner by employees or others in the ordinary course of performing their duties.

Recommendation: Municipality officials be cognizant of this lack of segregation of duties for revenues, expenditures, payroll, and review of manual journal entries and attempt to provide compensating internal controls whenever and wherever possible and practical.

Views of Responsible Officials: The Municipality agrees with this finding and is willing to accept the risk. Due to the small size of the Municipality, it is not cost beneficial to employ additional personnel to adequately segregate the duties above. The Municipality will continue to regularly provide compensating controls whenever and wherever possible and considers the external audit a major component of internal control processes.

**Municipality of Timber Lake, SD**  
Schedule of Audit Findings  
December 31, 2021 (Continued)

---

**Finding No. 2021-002**

Internal control over financial reporting

Criteria: The Municipality's internal control structure should be designed to provide for the preparation of the financial statements and footnotes, which includes having an adequate system for recording and processing entries material to the financial statements being audited in accordance with the modified cash basis of accounting.

Condition: The Municipality requested the external auditors to prepare the financial statements and related notes for the year ended December 31, 2021. As a part of the financial statement preparation process, at times we propose material audit adjustments that are not identified as a result of the Municipality's existing internal controls and, therefore, could result in a misstatement of the Municipality's financial statements.

Cause: The Municipality does not have adequately trained staff to prepare financial statements and the related footnotes and could cause the need for auditors to, at times, propose material journal entries.

Effect: This condition may affect the Municipality's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Recommendation: This circumstance is not unusual in an organization of this size. It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations. Also, a thorough review of the transactions in each fund should take place prior to the beginning of the audit, to ensure that the modified cash basis of accounting has been followed for each fund type, especially for transaction types infrequent in occurrence.

View of Responsible Officials: The Municipality agrees with this finding and is willing to accept the risk. The Municipality is aware that current staffing will result in an on-going audit finding in this internal control matter. The Municipality has determined that it is not cost beneficial to employ an accounting professional level finance officer. The Municipality will continue to regularly provide compensating controls whenever and wherever possible and practical.



## Independent Auditor's Report

To the Board of Trustees  
Municipality of Timber Lake, South Dakota

### Report on the Audit of the Financial Statements

#### Opinions

We have audited the accompanying modified cash basis of accounting financial statements of the governmental activities, the business-type activities, and each major fund of the Municipality of Timber Lake, South Dakota (Municipality), as of December 31, 2021, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Municipality's basic financial statements as listed in the table of contents.

In our opinion, the accompanying modified cash basis of accounting financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Municipality of Timber Lake as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.c. to the financial statements.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Municipality and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Emphasis of Matter

As discussed in Note 1.c. of the financial statements, which describes the basis of accounting, the financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1.c.; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Municipality's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the modified cash basis of accounting financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Municipality's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## Supplementary Information

Our audit was conducted for the purpose of forming opinions on the modified cash basis of accounting financial statements that collectively comprise the Municipality's basic financial statements. The Budgetary Comparison Schedule, Schedule of Changes in Long-Term Debt, and the Schedule of the Municipality's Proportionate Share of the Net Pension Liability (Asset) are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule, the Schedule of Changes in Long-Term Debt, and the Schedule of the Municipality's Proportionate Share of the Net Pension Liability (Asset) is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 30, 2022 on our consideration of the Municipality's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Municipality's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Municipality's internal control over financial reporting and compliance.



Huron, South Dakota  
March 30, 2022

**Municipality of Timber Lake, SD**  
Statement of Net Position – Modified Cash Basis  
December 31, 2021

---

	<b>Primary Government</b>		
	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<b>Assets:</b>			
Cash and cash equivalents	\$ 534,210	\$ 290,896	\$ 825,106
Investments	28,000	--	28,000
Total Assets	\$ 562,210	\$ 290,896	\$ 853,106
 <b>Net Position:</b>			
Unrestricted	\$ 562,210	\$ 290,896	\$ 853,106
Total Net Position	\$ 562,210	\$ 290,896	\$ 853,106

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**  
Statement of Activities – Modified Cash Basis  
For the Year Ended December 31, 2021

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Primary Government		Total
				Governmental Activities	Business-Type Activities	
<b>Primary Government:</b>						
Governmental Activities:						
General government	\$ 194,709	\$ 13,684	\$ 48,420	\$ (132,605)	\$ --	\$ (132,605)
Public safety	100,295	3,569	--	(96,726)	--	(96,726)
Public works	128,385	63,150	38,698	(26,537)	--	(26,537)
Health and welfare	3,607	2	--	(3,605)	--	(3,605)
Culture and recreation	44,760	135	--	(44,625)	--	(44,625)
*Interest on long-term debt	3,526	--	--	(3,526)	--	(3,526)
Miscellaneous	2,366	17,774	--	15,408	--	15,408
Total Governmental Activities	<u>477,648</u>	<u>98,314</u>	<u>87,118</u>	<u>(292,216)</u>	<u>--</u>	<u>(292,216)</u>
Business-type Activities:						
Water	63,058	164,857	--	--	101,799	101,799
Sewer	54,636	85,489	--	--	30,853	30,853
Total Business-Type Activities	<u>117,694</u>	<u>250,346</u>	<u>--</u>	<u>--</u>	<u>132,652</u>	<u>132,652</u>
Total Primary Government	<u>\$ 595,342</u>	<u>\$ 348,660</u>	<u>\$ 87,118</u>	<u>(292,216)</u>	<u>132,652</u>	<u>(159,564)</u>
<b>General revenues:</b>						
Taxes:						
*The Municipality does not have interest expense related to the functions presented above. This amount includes indirect interest.	Property tax			111,887	--	111,887
	Sales tax			270,025	--	270,025
	Other tax			--	--	--
	State shared			4,142	--	4,142
	Unrestricted investment earnings			754	--	754
	Miscellaneous			12,936	--	12,936
	Compensation for loss or damage to capital assets			54,750	--	54,750
	Total General Revenues			<u>454,494</u>	<u>--</u>	<u>454,494</u>
	Change in Net Position			162,278	132,652	294,930
	Net Position-Beginning of Year			399,932	158,244	558,176
	Net Position-Ending of Year			<u>\$ 562,210</u>	<u>\$ 290,896</u>	<u>\$ 853,106</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**  
Balance Sheet – Modified Cash Basis – Governmental Funds  
December 31, 2021

---

	<u>General Fund</u>
<b>Assets</b>	
Cash and cash equivalents	\$ 534,210
Investments	<u>28,000</u>
Total Assets	<u><u>\$ 562,210</u></u>
 <b>Fund Balances</b>	
Assigned to:	
Furniture	\$ 7,000
Future equipment needs	57,128
Unassigned	<u>498,082</u>
Total Fund Balances	<u><u>\$ 562,210</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**

Statement of Revenues, Expenditures and Changes in Fund Balances – Modified Cash Basis – Governmental Funds  
For the Year Ended December 31, 2021

---

	<u>General Fund</u>
<b>Revenues:</b>	
Taxes	
General property taxes	\$ 108,241
General sales and use taxes	270,025
Tax deed revenue	2,662
Penalties and interest on delinquent taxes	984
Licenses and permits	10
Intergovernmental revenues	
Federal grants	46,275
State grants	2,145
State shared revenue	
Bank franchise tax	769
Motor vehicle commercial prorate	3,121
Liquor tax reversion	3,373
Motor vehicle licenses	12,623
Local government highway and bridge fund	22,248
County shared revenue	
County road and bridge tax	706
Charges for goods and services	
Sanitation	63,150
Health	2
Culture and recreation	135
Fines and forfeits	3,569
Miscellaneous	
Investment earnings	754
Rentals	13,674
Liquor operating agreement income	17,774
Other	7,054
Total Revenues	<u>\$ 579,294</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**

Statement of Revenues, Expenditures and Changes in Fund Balances – Modified Cash Basis – Governmental Funds  
For the Year Ended December 31, 2021 (Continued)

---

<b>Expenditures:</b>	
General government	
Legislative	\$ 21,931
Elections	24
Financial administration	87,842
Other	65,648
Public safety	
Police	60,000
Fire	43,821
Public works	
Highways and streets	70,655
Sanitation	53,354
Airport	4,376
Health and welfare	
Health	3,607
Culture and recreation	
Recreation	102
Parks	7,066
Libraries	37,592
Debt service	19,264
Miscellaneous	2,366
Total Expenditures	<u>477,648</u>
<b>Excess of Revenues Over Expenditures</b>	<u>101,646</u>
Other Financing Sources:	
Sale of Municipal Property	5,882
Compensation for loss or damage to capital assets	<u>54,750</u>
Total Other Financing Sources	<u>60,632</u>
<b>Net Change in Fund Balance</b>	162,278
<b>Fund Balance - Beginning of Year</b>	399,932
<b>Fund Balance - End of Year</b>	<u><u>\$ 562,210</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**  
Statement of Net Position – Modified Cash Basis – Proprietary Funds  
December 31, 2021

---

	Enterprise Funds		
	Water Fund	Sewer Fund	Totals
<b>Assets</b>			
Current Assets:			
Cash and cash equivalents	\$ 220,718	\$ 70,178	\$ 290,896
 Total Assets	\$ 220,718	\$ 70,178	\$ 290,896
 <b>Net Position</b>			
Unrestricted	\$ 220,718	\$ 70,178	\$ 290,896
 Total Net Position	\$ 220,718	\$ 70,178	\$ 290,896

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**

Statement of Revenues, Expenses, and Changes in Fund Net Position – Modified Cash Basis – Proprietary Funds  
For the Year Ended December 31, 2021

---

	Enterprise Funds		
	Water Fund	Sewer Fund	Totals
<b>Operating Revenues:</b>			
Charges for goods and services	\$ 164,857	\$ 85,489	\$ 250,346
Total Operating Revenues	164,857	85,489	250,346
<b>Operating Expenses:</b>			
Personal services	22,420	21,437	43,857
Other current expense	40,638	33,199	73,837
Total Operating Expenses	63,058	54,636	117,694
<b>Change in Net Position</b>	101,799	30,853	132,652
<b>Net Position - Beginning of Year</b>	118,919	39,325	158,244
<b>Net Position - Ending of Year</b>	\$ 220,718	\$ 70,178	\$ 290,896

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**  
Statement of Cash Flows – Modified Cash Basis – Proprietary Funds  
For the Year Ended December 31, 2021

---

	Enterprise Funds		
	Water Fund	Sewer Fund	Totals
<b>Cash Flows from Operating Activities:</b>			
Receipt from customers	\$ 164,857	\$ 85,489	\$ 250,346
Payments to suppliers	(40,638)	(33,199)	(73,837)
Payments to employees	(22,420)	(21,437)	(43,857)
	101,799	30,853	132,652
Net Cash Provided by Operating Activities	101,799	30,853	132,652
Net Increase in Cash and Cash Equivalents	101,799	30,853	132,652
Cash and Cash Equivalents - Beginning of Year	118,919	39,325	158,244
Cash and Cash Equivalents - Ending of Year	\$ 220,718	\$ 70,178	\$ 290,896
 <b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities:</b>			
Operating Income	\$ 101,799	\$ 30,853	\$ 132,652
Net Cash Provided by Operating Activities	\$ 101,799	\$ 30,853	\$ 132,652

The accompanying Notes to Financial Statements are an integral part of this statement.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**1. Summary of Significant Accounting Policies:**

As discussed further in Note 1c., these financial statements are presented on a modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

a. Financial Reporting Entity:

The reporting entity of the Municipality of Timber Lake, (Municipality) consists of the primary government (which includes all of the funds, organizations, institutions, agencies, departments, and offices that make up the legal entity, plus those funds for which the primary government has a fiduciary responsibility, even though those fiduciary funds may represent organizations that do not meet the criteria for inclusion in the financial reporting entity); those organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete.

b. Basis of Presentation:

**Government-wide Financial Statements:**

The Statement of Net Position and Statement of Activities display information about the reporting entity as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Municipality and for each function of the Municipality's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by recipients of goods and services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Fund Financial Statements:**

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Municipality or it meets the following criteria:

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**1. Summary of Significant Accounting Policies: (Continued)**

1. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined, or
3. Management has elected to classify one or more governmental or enterprise funds as major for consistency in reporting from year to year, or because of public interest in the fund's operations.

The funds of the Municipality's financial reporting entity are described below:

**Governmental Funds:**

General Fund – The General Fund is the general operating fund of the Municipality. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is always considered to be a major fund.

**Proprietary Funds:**

Enterprise Funds – Enterprise funds may be used to report any activity for which a fee is charged to external users for goods or services. Activities are required to be reported as enterprise funds if any one of the following criteria is met. Governments should apply each of these criteria in the context of the activity's principal revenue sources.

- a. The activity is financed with debt that is secured solely by pledge of the net revenues from fees and charges of the activity. Debt that is secured by a pledge of net revenues from fees and charges and the full faith and credit of a related primary government or component unit—even if that government is not expected to make any payments—is not payable solely from fees and charges of the activity. (Some debt may be secured, in part, by a portion of its own proceeds but should be considered as payable "solely" from revenues of the activity.)
- b. Laws or regulations require that the activity's costs of providing services, including capital costs (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues.
- c. The pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

Water Fund – Financed primarily by user charges, this fund accounts for the construction and operation of the municipal waterworks system and related facilities (SDCL 9-47-1). This is a major fund.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**1. Summary of Significant Accounting Policies: (Continued)**

Sewer Fund – Financed primarily by user charges, this fund accounts for the construction and operation of the municipal sanitary sewer system and related facilities (SDCL 9-48-2). This is a major fund.

c. Measurement Focus and Basis of Accounting:

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

The Municipality’s basis of accounting is the modified cash basis, which is a basis of accounting other than USGAAP. Under USGAAP, transactions are recorded in the accounts when revenues are earned, and liabilities are incurred. Under the modified cash basis, transactions are recorded when cash is received or disbursed.

**Measurement Focus:**

Government-wide Financial Statements:

In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus, applied within the limitations of the modified cash basis of accounting as defined below.

Fund Financial Statements:

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used, applied within the limitations of the modified cash basis of accounting.

Basis of Accounting:

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-type activities are presented using a modified cash basis of accounting.

The modified cash basis of accounting involves the measurement of cash and cash equivalents and changes in cash and cash equivalents resulting from cash receipt and disbursement transactions. Under the modified cash basis of accounting, the statement of financial position reports only cash and cash equivalents (those investments with terms to maturity of 90 days (three months) or less at the date of acquisition). Under the modified cash basis of accounting, transactions are recorded in the accounts when cash and/or cash equivalents are received or disbursed, and assets and liabilities are recognized to the extent that cash has been received or disbursed.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**1. Summary of Significant Accounting Policies: (Continued)**

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the Municipality applied USGAAP, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

d. Deposits and Investments:

For the purpose of financial reporting, “cash and cash equivalents” includes all demand and savings accounts and certificates of deposit or short-term investments with a term to maturity at date of acquisition of three months or less. Investments in open-end mutual fund shares, or similar investments in external investment pools, are also considered to be cash equivalents.

e. Capital Assets:

Capital assets include land, buildings, improvements other than buildings, furnishings and equipment, construction/development in progress, infrastructure, intangible lease assets, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for significantly greater number of years than most capital assets.

As discussed in Note 1.c. above, the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-type activities are presented using a modified cash basis of accounting. The Municipality has not elected to modify their cash basis presentation by recording capital assets arising from cash transactions and depreciating/amortizing those assets where appropriate so any capital assets owned by the Municipality and the related depreciation/amortization are not reported on the financial statements of the Municipality.

f. Long-Term Liabilities:

Long-term liabilities include, but are not limited to, Notes Payable.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**1. Summary of Significant Accounting Policies: (Continued)**

As discussed in Note 1.c. above the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-type activities are presented using a modified cash basis of accounting. The Municipality has not elected to modify their cash basis presentation by recording long-term debt or long-term liabilities arising from cash transactions, so any outstanding long-term debt or long-term liabilities are not reported on the financial statements of the Municipality. The Municipality does report the principal and interest payments on long-term debt as Debt Service expenditures on the Statement of Revenues, Expenditures and Changes in Fund Balances. On the Statement of Activities, the principal portion of these Debt Service payments are reported within the appropriate expense function while the interest portion is reported as Interest on Long-Term Debt.

The Municipality has presented as Supplementary Information a Schedule of Changes in Long-Term Debt along with related notes that include details of any outstanding Long-Term Debt.

g. Program Revenues:

Program revenues derive directly from the program itself or from parties other than the Municipality's taxpayers or citizenry, as a whole. Program revenues are classified into three categories, as follows:

1. Charges for services – These arise from charges to customers, applicants, or others who purchase, use, or directly benefit from the goods, services, or privileges provided, or are otherwise directly affected by the services.
2. Program-specific operating grants and contributions – These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program.
3. Program-specific capital grants and contributions – These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for the acquisition of capital assets for use in a particular program.

h. Proprietary Funds Revenue and Expense Classifications:

In the proprietary fund's Statement of Revenues, Expenses and Changes in Net Position, revenues and expenses are classified as operating or non-operating revenues and expenses. Operating revenues and expenses directly relate to the purpose of the fund.

i. Cash and Cash Equivalents:

The Municipality pools the cash resources of its funds for cash management purposes. The proprietary funds essentially have access to the entire amount of their cash resources on demand. Accordingly, each proprietary fund's equity in the cash management pool is considered to be cash and cash equivalents for the purpose of the Statement of Cash Flows.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**1. Summary of Significant Accounting Policies: (Continued)**

j. Equity Classifications:

**Government-Wide Statements:**

Equity is classified as Net Position and is displayed in two components:

1. Restricted Net Position – Consists of net assets with constraints placed on their use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
2. Unrestricted net position – All other net position that does not meet the definition of Restricted Net Position.

**Fund Financial Statements:**

Governmental fund equity is classified as fund balance and may distinguish between “Assigned” and “Unassigned” components. Proprietary fund equity is classified the same as in the government-wide financial statements.

k. Application of Net Position:

It is the Municipality’s policy to first use restricted net position, prior to the use of unrestricted net position, when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

l. Fund Balance Classification Policies and Procedures:

In accordance with Government Accounting Standards Board (GASB) No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, the Municipality classifies governmental fund balances as follows:

- Assigned – includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund Balance may be assigned by the governing body of Finance Officer.
- Unassigned – included positive fund balance within the General Fund which has not been classified within the above-mentioned categories and negative fund balances in other governmental funds.

The Municipality does not have a formal minimum fund balance policy.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**2. Deposits and Investments Credit Risk, Concentrations of Credit Risk and Interest Rate Risk:**

The Municipality follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Various restrictions on deposits and investments are imposed by statutes. These restrictions are summarized below:

Deposits – The Municipality’s cash deposits are made in qualified public depositories as defined by SDCL 4-6A-1, 9-22-6, 9-22-6.1 and 9-22-6.2, and may be in the form of demand or time deposits. Qualified depositories are required by SDCL 4-6A-3 to maintain at all times, segregated from their other assets, eligible collateral having a value equal to at least 100 percent of the public deposit accounts which exceed deposit insurance such as the FDIC and NCUA. In lieu of pledging eligible securities, a qualified public depository may furnish irrevocable standby letters of credit issued by federal home loan banks accompanied by written evidence of that bank's public debt rating which may not be less than "AA" or a qualified public depository may furnish a corporate surety bond of a corporation authorized to do business in South Dakota.

Investments – In General, SDCL 4-5-6 permits Municipality funds to be invested in (a) securities of the United States and securities guaranteed by the United States Government either directly or indirectly; or (b) repurchase agreements fully collateralized by securities described in (a) above; or in shares of an open-end, no-load fund administered by an investment company whose investments are in securities described in (a) above and repurchase agreements described in (b) above. Also, SDCL 4-5-9 requires investments to be in the physical custody of the political subdivision or may be deposited in a safekeeping account with any bank or trust company designated by the political subdivision as its fiscal agent.

As of December 31, 2021, the Municipality did not have any investments. The investments reported in the financial statements consist only of certificates of deposits.

Credit Risk – State law limits eligible investments for the Municipality, as discussed above. The Municipality has no investment policy that would further limit its investment choices.

Concentration of Credit Risk – The Municipality places no limit on the amount that may be invested in any one issuer.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**2. Deposits and Investments Credit Risk, Concentrations of Credit Risk and Interest Rate Risk: (Continued)**

Interest Rate Risk – The Municipality does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Assignment of Investment Income – State law allows income from deposits and investments to be credited to either the General Fund or the fund making the investment. The Municipality's policy is to credit all income from deposits and investments to the fund making the investment.

**3. Property Taxes:**

Property taxes are levied on or before October 1, of the year preceding the start of the fiscal year. They attach as an enforceable lien on property, and become due and payable as of January 1, the first day of the fiscal year. Taxes are payable in two installments on or before April 30 and October 31 of the fiscal year.

The Municipality is permitted by several state statutes to levy varying amounts of taxes per \$1,000 of taxable valuation on taxable real property in the Municipality.

**4. Pension Plan:**

Plan Information:

All employees, working more than 20 hours per week during the year, participate in the South Dakota Retirement System (SDRS), a cost sharing, multiple employer hybrid defined benefit pension plan administered by SDRS to provide retirement benefits for employee of the State of South Dakota and its political subdivisions. The SDRS provides retirement, disability, and survivor benefits. The right to receive retirement benefits vests after three years of credited service. Authority for establishing, administering and amending plan provisions are found in SDCL 3-12. The SDRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained at <http://sdrs.sd.gov/publications.aspx> or by writing to the SDRS, P.O. Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

Benefits Provided:

SDRS has three different classes of employees, Class A general members, Class B public safety and judicial, and Class C Cement Plant Retirement Fund members.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**4. Pension Plan: (Continued)**

Members that were hired before July 1, 2017, are Foundation members. Class A Foundation members and Class B Foundation members who retire after age 65 with three years of contributory service are entitled to an unreduced annual retirement benefit. An unreduced annual retirement benefit is also available after age 55 for Class A Foundation members where the sum of age and credited service is equal to or greater than 85 or after age 55 for Class B Foundation judicial members where the sum of age and credited service is equal to or greater than 80. Class B Foundation public safety members can retire with an unreduced annual retirement benefit after age 55 with three years of contributory service. An unreduced annual retirement benefit is also available after age 45 for Class B Foundation public safety members where the sum of age and credited service is equal to or greater than 75. All Foundation retirement benefits that do not meet the above criteria may be payable at a reduced level.

Members that were hired on/after July 1, 2017, are Generational members. Class A Generational members and Class B Generational judicial members who retire after age 67 with three years of contributory service are entitled to an unreduced annual retirement benefit. Class B Generational public safety members can retire with an unreduced annual retirement benefit after age 57 with three years of contributory service. At retirement, married Generational members may elect a single-life benefit, a 60 percent joint and survivor benefit, or a 100 percent joint and survivor benefit. All Generational retirement benefits that do not meet the above criteria may be payable at a reduced level. Generational members will also have a variable retirement account (VRA) established, in which they will receive up to 1.5 percent of compensation funded by part of the employer contribution. VRAs will receive investment earnings based on investment returns.

Legislation enacted in 2017 established the current COLA process. At each valuation date:

- Baseline actuarial accrued liabilities will be calculated assuming the COLA is equal to the long-term inflation assumption of 2.25%.
- If the fair value of assets is greater or equal to the baseline actuarial accrued liabilities, the COLA will be:
  - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than 3.5%.
- If the fair value of assets is less than the baseline actuarial accrued liabilities, the COLA will be:
  - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than a restricted maximum such that, that if the restricted maximum is assumed for future COLAs, the fair value of assets will be greater or equal to the accrued liabilities.

All benefits except those depending on the Member's Accumulated Contributions are annually increased by the Cost-of-Living Adjustment.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**4. Pension Plan: (Continued)**

Contributions:

Per SDCL 3-12, contribution requirements of the active employees and the participating employers are established and may be amended by the SDRS Board. Covered employees are required by state statute to contribute the following percentages of their salary to the plan; Class A Members, 6% of salary; Class B Judicial Members, 9% of salary; and Class B Public Safety Members, 8% of salary. State statute also requires the employer to contribute an amount equal to the employee's contribution. The Municipality's share of contributions to the SDRS for the fiscal years ended December 31, 2021, 2020, and 2019 were \$5,486, \$5,568, and \$9,677 respectively, equal to the required contributions each year.

Pension (Asset):

At June 30, 2021, SDRS is 105.53% funded and accordingly has a net pension (asset.) The proportionate shares of the components of the net pension (asset) of South Dakota Retirement System, for the Municipality as of this measurement period ending June 30, 2021 are as follows:

Proportionate share of pension liability	\$	480,747
Less proportionate share of net pension restricted for pension benefits		<u>507,298</u>
Proportionate share of net pension (asset)	\$	<u><u>(26,551)</u></u>

The net pension (asset) was measured as of June 30, 2021, and the total pension (asset) used to calculate the net pension (asset) was based on a projection of the Municipality's share of contributions to the pension plan relative to the contributions of all participating entities. At June 30, 2021, the Municipality's proportion was 0.0034670% which is a decrease of 0.0024792% from its proportion measured as of June 30, 2020.

Actuarial Assumptions:

The total pension (asset) in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

- Inflation ----- 2.25%
- Salary Increases ---- Graded by years of service, from 6.5% at entry to 3.00% after 25 years of service.
- Discount Rate ----- 6.50% net of plan investment expense. This is composed of an average inflation rate of 2.25% and real returns of 4.25%.
- Future COLAs ----- 2.25%

Mortality rates were based on 97% of the RP-2014 Employee Mortality Table, adjusted to 2006 projected generationally with Scale MP-2016, white collar rates for females and total dataset rates for males. Mortality rates for disabled members were based on the RP-2014 Disabled Retiree Mortality Table, adjusted to 2006 and projected generationally with Scale MP-2016.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**4. Pension Plan: (Continued)**

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2016.

Investment portfolio management is the statutory responsibility of the South Dakota Investment Council (SDIC), which may utilize the services of external money managers for management of a portion of the portfolio. SDIC is governed by the Prudent Man Rule (i.e., the council should use the same degree of care as a prudent man). Current SDIC investment policies dictate limits on the percentages of assets invested in various types of vehicles (equities, fixed income securities, real estate, cash, private equity, etc.) The long-term expected rate of return on pension plan investments was determined using a method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of real rates of return for each major asset class included in the pension plan’s target asset allocation as of June 30, 2021 (see the discussion of the investment plan’s investment policy) are summarized in the following table using geometric means:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equity	58.0%	4.3%
Fixed Income	30.0%	1.6%
Real Estate	10.0%	4.6%
Cash	2.0%	0.9%
Total	<u>100%</u>	

Discount Rate:

The discount rate used to measure the total pension (asset) was 6.5 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that matching employer contributions from will be made at rates equal to the member rate. Based on these assumptions, the pension plan’s fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension (asset).

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**4. Pension Plan: (Continued)**

Sensitivity of liability (asset) to changes in the discount rate:

The following presents the Municipality’s proportionate share of net pension liability (asset) calculated using the discount rate of 6.50 percent, as well as what the Municipality’s proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (5.50%) or 1-percentage point higher (7.50%) than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
County's/Municipality's proportionate share of the net pension liability (asset)	\$ 42,993	\$ (26,551)	\$ (83,005)

Pension Plan Fiduciary Net Position:

Detailed Information about the plan’s fiduciary net position is available in the separately issued SDRS financial report.

**5. Risk Management:**

The Municipality is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the period ended December 31, 2021, the Municipality managed its risks as follows:

Employee Health Insurance:

The Municipality purchases health insurance for its employees from a commercial insurance carrier. Settled claims from these risks have not exceeded the liability coverage during the past three years.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**5. Risk Management: (Continued)**

Liability Insurance:

The Municipality joined the South Dakota Public Assurance Alliance (SDPAA), a public entity risk pool currently operating as a common risk management and insurance program for South Dakota local government entities. The objective of the SDPAA is to administer and provide risk management services and risk sharing facilities to the members and to defend and protect the members against liability, to advise members on loss control guidelines and procedures, and provide them with risk management services, loss control and risk reduction information and to obtain lower costs for that coverage. The Municipality's responsibility is to promptly report to and cooperate with the SDPAA to resolve any incident which could result in a claim being made by or against the Municipality. The Municipality pays a Members' Annual Operating Contribution, to provide liability coverage detailed below, under an occurrence-made policy and the premiums are accrued based on the ultimate cost of the experience to date of the SDPAA member, based on their exposure or type of coverage. The Municipality pays an annual premium to the pool to provide coverage for:

Governmental General Liability  
Law Enforcement Liability  
Automobile Liability  
Governmental Property

Effective October 5, 2021, the SDPAA adopted a new policy on member departures. Departing members will no longer be eligible for any partial refund of the calculated portion of their contributions which was previously allowed. The prior policy provided the departing member with such a partial refund because the departing member took sole responsibility for all claims and claims expenses whether reported or unreported at the time of their departure from the SDPAA. With such partial refund being no longer available, the SDPAA will now assume responsibility for all reported claims of a departing member pursuant to the revised IGC.

The Municipality does not carry additional insurance to cover claims in excess of the upper limit. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

Workers' Compensation:

The Municipality joined the South Dakota Municipal League Workers' Compensation Fund (Fund), a public entity risk pool currently operating as a common risk management and insurance program for South Dakota local government entities. The objective of the Fund is to formulate, develop, and administer, on behalf of the member organizations, a program of workers' compensation coverage, to obtain lower costs for that coverage, and to develop a comprehensive loss control program.

The Municipality's responsibility is to initiate and maintain a safety program to give its employees safe and sanitary working conditions and to promptly report to and cooperate with the Fund to resolve any workers' compensation claims. The Municipality pays an annual premium, to provide workers' compensation coverage for its employees, under a self-funded program and the premiums are accrued based on the ultimate cost of the experience to date of the Fund members. Coverage limits are set by state statute. The pool pays the first \$650,000 of any claim per individual. The pool has reinsurance which covers up to statutory limits in addition to a separate combined employer liability limit of \$2,000,000 per incident.

**Municipality of Timber Lake, SD**  
Notes to the Modified Cash Basis Financial Statements  
December 31, 2021

---

**5. Risk Management: (Continued)**

The Municipality does not carry additional insurance to cover claims in excess of the upper limit. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

Unemployment Benefits:

The Municipality provides coverage for unemployment benefits by paying into the Unemployment Compensation Fund established by state law and managed by the State of South Dakota.

**6. Risks And Uncertainties:**

As a result of the spread of the SARS-COV-2 virus, the incidence of COVID-19, and the world-wide coronavirus pandemic economic uncertainties have arisen which may negatively affect the financial position, results of operations, and cash flows of the Municipality. The Municipality is closely monitoring its operations, liquidity, and capital resources and is working to minimize the current and future impact of this unprecedented situation. The duration of these uncertainties and the ultimate financial effects cannot be reasonably estimated at this time.

## **Supplemental Information**

**Municipality of Timber Lake, SD**  
 Budgetary Comparison Schedules – Modified Cash Basis – General Fund  
 For the Year Ended December 31, 2021

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<b>Revenues:</b>				
Taxes				
General property taxes	\$ 106,367	\$ 106,367	\$ 108,241	\$ 1,874
General sales and use taxes	210,000	210,000	270,025	60,025
Tax deed revenue	--	--	2,662	2,662
Amusement tax	300	300	--	(300)
Penalties and interest on delinquent taxes	240	240	984	744
Licenses and permits	30	30	10	(20)
Intergovernmental revenue				
Federal shared revenue	--	2,145	46,275	44,130
State grants	--	--	2,145	2,145
State shared revenue				
Bank franchise tax	800	800	769	(31)
Motor vehicle commercial prorated	3,500	3,500	3,121	(379)
Liquor tax reversion	3,000	3,000	3,373	373
Motor vehicle licenses	9,000	9,000	12,623	3,623
Local government highway and bridge fund	23,000	23,000	22,248	(752)
County shared revenue				
County road and bridge tax	900	900	706	(194)
Charges for goods and services				
Sanitation	60,280	60,280	63,150	2,870
Health	5	5	2	(3)
Culture and recreation	200	200	135	(65)
Fines and forfeits	3,000	3,000	3,569	569
Miscellaneous				
Investment earnings	750	750	754	4
Rentals	14,650	14,650	13,674	(976)
Liquor operating agreement income	20,050	20,050	17,774	(2,276)
Other	--	--	7,054	7,054
<b>Total Revenues</b>	<u>\$ 456,072</u>	<u>\$ 458,217</u>	<u>\$ 579,294</u>	<u>\$ 121,077</u>

See accompanying Note to Budgetary Comparison Schedules.

**Municipality of Timber Lake, SD**  
 Budgetary Comparison Schedules – Modified Cash Basis – General Fund  
 For the Year Ended December 31, 2021 (Continued)

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
<b>Expenditures:</b>				
General government				
Legislative	\$ 23,441	\$ 23,441	\$ 21,931	\$ 1,510
Contingency	25,000	6,103	--	6,103
Elections	1,750	1,750	24	1,726
Financial administration	110,504	110,504	87,842	22,662
Other	92,005	113,119	65,648	47,471
Public safety				
Police	60,000	60,000	60,000	--
Fire	10,000	10,000	43,821	(33,821)
Public works				
Highway and streets	182,104	196,495	70,655	125,840
Sanitation	53,360	53,360	53,354	6
Airport	4,350	4,350	4,376	(26)
Health and welfare				
Health	4,500	6,645	3,607	3,038
Other	--	--	--	--
Culture and recreation				
Recreation	1,650	1,650	102	1,548
Parks	27,500	32,532	7,066	25,466
Libraries	7,358	23,829	37,592	(13,763)
Debt service	--	18,897	19,264	(367)
Miscellaneous	3,000	3,000	2,366	634
<b>Total Expenditures</b>	<u>606,522</u>	<u>665,675</u>	<u>477,648</u>	<u>188,027</u>
<b>Excess of Revenue Over (Under) Expenditures</b>	<u>(150,450)</u>	<u>(207,458)</u>	<u>101,646</u>	<u>309,104</u>
<b>Other Financing Sources:</b>				
Sale of Municipal Property	--	--	5,882	(5,882)
Compensation for loss or damage to capital assets	--	54,708	54,750	(42)
<b>Total Other Financing Sources</b>	<u>--</u>	<u>54,708</u>	<u>60,632</u>	<u>(5,924)</u>
<b>Net Change in Fund Balances</b>	<u>(150,450)</u>	<u>(152,750)</u>	<u>162,278</u>	<u>303,180</u>
<b>Fund Balance - Beginning of Year</b>	<u>399,932</u>	<u>399,932</u>	<u>399,932</u>	<u>--</u>
<b>Fund Balance - End of Year</b>	<u>\$ 249,482</u>	<u>\$ 247,182</u>	<u>\$ 562,210</u>	<u>\$ 303,180</u>

See accompanying Note to Budgetary Comparison Schedules.

**Municipality of Timber Lake, SD**  
Notes to the Supplemental Information – Budgetary Comparison Schedule  
December 31, 2021

---

**Budgets and Budgetary Accounting:**

The Municipality follows these procedures in establishing the budgetary data reflected in the schedules:

1. At the first regular board meeting in September of each year or within ten days thereafter, the Governing Board introduces the annual appropriation ordinance for the ensuing fiscal year.
2. After adoption by the Governing Board, the operating budget is legally binding and actual expenditures for each purpose cannot exceed the amounts budgeted, except as indicated in number 4.
3. A line item for contingencies may be included in the annual budget. Such a line item may not exceed 5 percent of the total municipal budget and may be transferred by resolution of the Governing Board to any other budget category that is deemed insufficient during the year.
4. If it is determined during the year that sufficient amounts have not been budgeted, state statute allows the adoption of supplemental budgets.
5. Unexpended appropriations lapse at year end unless encumbered by resolution of the Governing Board.
6. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund.
7. The Municipality did not encumber any amounts on December 31, 2021.
8. Formal budgetary integration is employed as a management control device during the year for the General Fund.

**Municipality of Timber Lake, SD**  
Schedule of Changes in Long-Term Debt  
For the Year Ended December 31, 2021

---

<u>Indebtedness</u>	<u>Long-Term Debt 1/1/21</u>	<u>Add New Debt</u>	<u>Less Debt Retired</u>	<u>Long-Term Debt 12/31/21</u>
Governmental Long-Term Debt:				
Long-Term Liabilities - Blade	\$ 86,900	\$ --	\$ (15,738)	\$ 71,162
Total Long-Term Debt	<u>\$ 86,900</u>	<u>\$ --</u>	<u>\$ (15,738)</u>	<u>\$ 71,162</u>

General fund makes the payments on long-term debt. The blade is financed by Western Dakota Bank at an interest rate of 3.951% with 59 monthly payments of \$1,607 starting January 15, 2021. The annual debt service requirements are as follows:

	<u>Principal</u>	<u>Interest</u>
2021	\$ 16,752	\$ 2,512
2022	17,427	1,837
2023	18,125	1,140
2024	18,858	406
	<u>\$ 71,162</u>	<u>\$ 5,895</u>

**Municipality of Timber Lake, SD**  
Schedule of the Municipality's Proportionate Share of the Net Pension Liability (Asset)  
December 31, 2021

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Municipality's proportion of the net pension liability/asset	0.0034670%	0.0059462%	0.0081947%	0.0372504%	0.0078281%	0.0087572%	0.0094146%
Municipality's proportionate share of net pension liability (asset)	\$ (26,551)	\$ (258)	\$ (868)	\$ (869)	\$ (710)	\$ 29,581	\$ (39,930)
Municipality's covered-employee payroll	\$ 78,680	\$ 130,501	\$ 174,237	\$ 159,674	\$ 151,722	\$ 165,240	\$ 171,857
Municipality's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	33.75%	0.20%	0.50%	0.54%	0.47%	17.90%	23.23%
Plan fiduciary net position as a percentage of the total pension liability (asset)	105.53%	100.04%	100.09%	100.02%	100.10%	96.89%	104.10%

\*The amounts presented for each fiscal year were determined as of the measurement date of the collective pensional liability (asset) which is June 30.

\*\*GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the Municipality will present information for those years for which information is available.

**Municipality of Timber Lake, SD**  
Notes To Supplementary Information  
Schedule of the Municipality's Proportionate Share of the Net Pension Liability (Asset)  
and Schedule of Pension Contributions  
December 31, 2021

---

Changes from Prior Valuation

The June 30, 2021 Actuarial Valuation reflects no changes in actuarial methods from the June 30, 2020 Actuarial Valuation. One change in actuarial assumptions and one plan provision change are reflected and described below.

The details of the changes since the last valuation are as follows:

Benefit Provision Changes

Legislation enacted in 2021 reduced the minimum SDRS COLA from 0.5% to 0%. This change will impact the SDRS COLA only when inflation is very low or when a restricted maximum COLA of 0.5% is not affordable. The change had no impact on the current assets or liabilities of SDRS.

Actuarial Assumption Changes

The SDRS COLA equals the percentage increase in the most recent third calendar quarter CPI-W over the prior year, no less than 0% (0.5% prior to 2021) and no greater than 3.5%. However, if the FVFR assuming the long-term COLA is equal to the baseline COLA assumption (currently 2.25%) is less than 100%, the maximum COLA payable will be limited to the increase that if assumed on a long-term basis, results in a FVFR equal to or exceeding 100%. That condition existed as of June 30, 2020 and the July 2021 SDRS COLA was limited to a restricted maximum of 1.41%. As of June 30, 2021, the FVFR assuming the COLA is equal to the baseline COLA assumption is greater than 100%. The July 2022 SDRS COLA will equal inflation, between 0% and 3.5%. For the June 30, 2020 Actuarial Valuation, future COLAs were assumed to equal the restricted maximum COLA of 1.41%. For this June 30, 2021 Actuarial Valuation, future COLAs are assumed to equal the baseline COLA assumption of 2.25%.

The change in the COLA assumption increased the Actuarial Accrued Liability by \$1,135 million, or 8.9% of the Actuarial Accrued Liability based on the 1.41% restricted maximum COLA.

Actuarial assumptions are reviewed in depth periodically, with the next experience analysis anticipated before the June 30, 2022 Actuarial Valuation and any recommended changes approved by the Board of Trustees are anticipated to be first implemented in the June 30, 2022 Actuarial Valuation.

Actuarial Method Changes

No changes in actuarial methods were made since the prior valuation.

**Municipality of Timber Lake, SD**

Municipal Officials

December 31, 2021

---

Governing Board

Tom Hermes----- President

Jess Schlosser ----- Vice-President

Michael LaCompte-----Trustee

Lilian Linnea-Turcotte-----Trustee

Sandra Koenig-----Trustee

Karla M. Nordyke-----Municipal Finance Officer

Shane Penfield----- Municipal Attorney