

TIMBER LAKE CITY BOARD
SPECIAL MEETING
FEBRUARY 6, 2025
6:00 PM
CITY FINANCE OFFICE

- 1) Board President Tom Hermes called the meeting to order at 6:00 PM.
 - Board Present: Tom Hermes; Michael LaCompte (by telephone); Tanner Kraft; Brent Biegler; and Jess Schlosser (by Zoom)
 - Board Absent: None
 - Employees Present: Karla Nordyke
 - Guests/Others Present: None

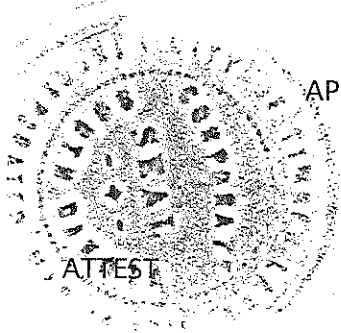
- 2) Declaration of Conflict of Interest
None of the Trustees self-disclosed a conflict of interest on any agenda item. No conflict of interest was identified by the Board.

- 3) Approval of Agenda:
Schlosser motioned to approve the agenda with no changes. Biegler seconded. Motion carried.

- 4) Interview Applicants for Deputy Finance Officer Position
The Board reviewed and discussed the Deputy Finance Officer job description. The Board reviewed and discussed the format for conducting the interviews; including a focused discussion on inappropriate questions and a review of the prepared questions. At 6:25 PM, Biegler motioned the Board enter executive session to interview three (3) applicants, pursuant to SDCL 1-25-2-1. Kraft seconded. Motion carried. At 7:40 PM, Board President Hermes returned the Board to open session. Action taken: See #5, below.

- 5) Select Candidate and/or Offer Position
After careful and thorough consideration of each applicant, Biegler motioned to offer the Deputy Finance Officer position to Jennifer Bollinger with conditions being full-time status, full-time benefits, and \$20.00 per hour. Schlosser seconded. Motion carried. The Board called Ms. Bollinger and offered her the position with a review of conditions. Bollinger accepted the position and provided a March 3, 2025 start date.

- 6) Adjourn
At 7:45 PM, Schlosser motioned the meeting adjourn. Biegler seconded. Motion carried.



APPROVED: _____

Tom Hermes

Tom Hermes, Board President

Karla Nordyke

Karla Nordyke, City Finance Officer

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